# I. DENOMINATION OF THE EVENT

<b>/enue</b> : Wettringen	
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Dates:	20/04/2023-23/04/2023
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NF: Germany

Indoor: 
Outdoor:

EVENT CATEGORIES:

Seniors				
Horses				
CAI2*-H1	CAI3*-H1			
Ponies				
CAI2*-P1 CAI3*-P1				

 $\square$ 

# II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2023
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023.
- FEI Driving and Para Driving Rules, 12<sup>th</sup> edition, effective 1<sup>st</sup> January 2022, updates effective 1<sup>st</sup> January 2023.
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies. All subsequent published revisions, the provisions of which will take precedence.

- All subsequent published revisions, the provisions of which will take precedence. THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 27.02.2023, updated on 20.03.2023, on 31.03.2023

Signature:

Manuel Bandeira de Mello FEI Director Driving and Para Driving **NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.** 



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## **III.** THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

- 1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
- 2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
- 3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
- 4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <a href="http://inside.fei.org/">http://inside.fei.org/</a>.

#### IV. **GENERAL INFORMATION**

### 1. ORGANISER

Name: Address: Telephone: Email: Website:	Fahr- und Reitverein Wettringen e. V. Dorfbauerschaft 20, 48493 Wettringen 0049-(0)173 724 8015 christian.koers@prognost.com http://frv-wettringen.de/wordpress	
Contact Details Show G	iround:	
Address:	Sellener Weg, 48493 Wettirngen	
Telephone:	will be published in the definite timetable	
GPS Coordinates:	Latitude: 52.2095347 / Longitude: 7.3163421	
Accessibility Details:		
Arrival by car:	Motorway A 31, B54 or B 70	

**FEI** DRIVING

Allival by cal.	MOLOI Way A 51, 654 01 6 70
Arrival by train:	Train station: Rheine/NRW
Arrival by plane:	Airport Münster/Osnabrück



## 2. ORGANISING COMMITTEE

Honorary President:	./.
President of the Event:	Christian Koers
Show Secretary:	Helmut Brinkmann
Press Officer:	./.

#### **3. EVENT DIRECTOR**

Name:	Heinrich Kemper
Address:	Bergstr. 11, 48493 Wettringen
Telephone:	0049 (0) 255 717 00
Mobile:	0049 (0) 172 562 1700
Fax:	0049-2557 7745
Email:	info@raumgestaltung-kemper.de



# V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
	Ground Jury	Ground Jury President	10106541	Ekkehard Freiberg	GER	3	Ekkehard.Freiberg@freenet.de +49 (0) 177 7404918
1	Ground Jury	Ground Jury Member	10149576	Marion Koornneef	NED	3	marionkoornneef@gmail.com +31 6 483 25 378
2	Foreign Judge	Foreign Judge	10050453	Henk van Amerongen	NED	4	hvanamerongen@telfort.nl +31 (0) 651502657
3	Technical Delegate	Technical Delegate	10049869	Friedrich Otto-Erley	GER	3	fotto-erley@fn-dokr.de +49 (0) 171 7708928
4	Assistant Technical Delegate	Assistant Technical Delegate		./.			
5	Course Designer	Course Designer	10006082	Josef Heisterkamp	GER	2	<u>iheisterkamp@t-online.de</u> +49 (0) 176 44438777
6	Assistant Course Designer	Assistant Course Designer		./.			
7	Chief Steward	Chief Steward	10166585	Frank Huijer	NED	3	fhuijer@gmail.com +31 655343766
8	Assistant Stewards	Steward		Dietmar Hegekötter	GER	Nat	dietmar.hegekoetter@osnanet.de +49 (0) 160 94742060
9	FEI Veterinary Delegate	FEI Veterinary Delegate	10052201	Dr. Michael Köhler	GER	4	webmaster@koehler-michael.de +491723016702
	Veterinary Service Manager (VSM)	Veterinary Service Manager	<mark>10147877</mark>	Dr. Antonius Brink	GER		+49 (0) 177 705 7767
10	/ Treating Veterinarian (PTV)	Permitted Treating Veterinarian (one for every 200 Horses)	10147877	Dr. Antonius Brink	GER		+49 (0) 177 705 7767
11	Doctor / Medical Service	Doctor		Dr. med. Peter Rotterdam	GER		+49 (0) 2557 377
		Medical Service		DRK Wettringen	GER		+49 (0) 2557 92 90 90
12	Farrier	Farrier		Martin Cruse	GER		+49 (0) 2557 92 88 90
13	NF Delegate	NF Delegate		Friedrich Otto-Erley	GER		fotto-erley@fn-dokr.de +49 (0) 171 7708928

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test

## **VI. INVITATIONS**

#### 1. GENERAL

NFs invited (mandatory for CAI2* and above)	all NFs affiliated to the FEI
Number of home drivers	unlimited
Number of foreign drivers	unlimited
Number of horses/ponies per driver	1
Number of start per driver, per category	2

#### Athletes are invited by the Organizing Committee through their NF

#### German Athletes:

Acc. to a special handicap agreed upon with NF GER; however "Minimum Eligibility Requirements" (see Driving Rules Art. 913) have to be adhered to.

#### Foreign Athletes:

Foreign Athletes, must be qualified acc. to "Minimum Eligibility Requirements" (see Driving Rules Art. 913).

# VII. ENTRIES

### **IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<u>https://entry.fei.org</u>)
- Additional documentation can be found at: <u>https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-driving</u>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- <u>Athletes and/or Horses present at the Event without having been entered through the</u> <u>FEI's Online Entry System will automatically be disqualified unless compelling</u> <u>circumstances warrant otherwise.</u>
- German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!

#### **1. ENTRY DATES AND ENTRY FEES**

#### **Deadlines for Entries**

Entries have to be in accordance with article 916 of the Driving rules and 116 of the General regulations

Definite entries:	27/03/2023
Last date for substitutions	Date :20/04/2023
(one hour prior the Horse Inspection) :	Time :05.00 p.m.

**FEI** DRIVING

#### LIST OF COMPULSORY FEES:

<b>F</b>					
Entry Fee per Turnout					
Single	120.00 €				
<ul> <li>Stabling fee per horse/pony</li> </ul>	140.00 €				
VAT:	N/A				
Total fee per Turnout:					
Single	260.00 €				
EADCMP Fee:	Included in entry fee				
	$oxed{in}$ Not included in entry fee				
	£ 18 for Driving per turnout per event				
(For definition of CIMs see Appendix E of	f the FEI General Regulations)				
Higher Level Events €	25 for Driving per turnout per event				
(All other events not defined as C					
Details entry procedure fee / Payment:	see below				
Entry foo, foo for nowor supply of Corms	an Athletes will be subject to direct debit				
through the German online system NeOr					
5 ,					
	ntry fee and fee for power supply by closing				
date of entries to the following account:					
Account holder: FRV Wettringen					
Bank: Kreissparkasse Steinfurt					
IBAN: DE05 4035 1060 0008 0156 53					
BIC: WELADED1STF					
EADCMP fee and "other fees" (see below) will be invoiced on site.					
Contact details:					
Name: Rainer Vriesen					
Telephone: + 49 (0) 175 264 3704					
Fax: ./.					
Email: info@frv-wettringen.de					
······································					

#### 2. NO-SHOWS/LATE WITHDRAWALS:

**NB**: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

### Refund procedure:

The amount to be charged:  $\in$  120,00 entry fee per turn-out plus  $\in$  140 fees for boxes per horse.

#### 3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. <u>Only fees approved by the FEI and listed in the approved schedule can be charged by the Organiser.</u>

Electricity for boxes (upon request):	./.
Manure disposal:	./.
Health/customs-related documents	
for Horses:	to be settled with the state Veterinarian
Hay:	8.00€
Straw:	5.00 €



Shavings:not availableThere are no boxes with shavings offered. If these are required, shavings are to be brought<br/>along.Additional Box:140.00 € per boxDeposit for own stable tents:€ 50.00 per turnout (the deposit will be reimbursed<br/>if the site has been left properly)

Lorry/ Caravan areaParking site for lorries/caravanswith stable tent and electricity:€ 50,00 per turnoutSite for lorries/caravans only:€ 25.00 per turnoutIn case the drivers camp will be used without prior notification to the OC an extra fee willbe charged:€ 20.00 per driverPower supply:provided by the OC \(\begin{bmatrix}; price: 25.00 \infty price: 25.00 \infty provided by the OC \(\begin{bmatrix}; price: 25.00 \infty provided by the OC \(\begin{bmatrix}; price: 25.00 \infty price: 25.00 \(\begin{bmatrix}; price: 25.00 \infty price: 25.00 \infty price: 25.00 \infty price: 25.00 \infty price: 25.00 \(\begin{bmatrix}; price: 25.00 \infty price: 25.00 \infty price: 25.00 \infty price: 25.00 \(\begin{bmatrix}; price: 25.00 \infty price: 25.00 \infty price: 25.00 \(\begin{bmatrix}; price: 25.00 \infty price: 25.00 \infty price: 25.00 \(\begin{bmatrix}; price: 25.00 \infty price: 25.00 \infty price: 25.00 \(\begin{bmatrix}; price: 25.00 \(\be

#### All aforementioned amounts are including VAT

VAT number of the Organiser N/A



# VIII. TIMETABLE

• CAI2*-P1	Day	Date	Time
Opening of stables	Thursday	20/04/2023	08.00 a.m.
• 1 <sup>st</sup> Horse Inspection: <u>All horses taking part at</u> <u>this event must be present during the first horse</u> <u>inspection, unless unable to do so due to "force majeure"</u>	Thursday	20/04/2023	06.00 p.m.
Declaration of Starters	Thursday	20/04/2023	1 hour after horse inspection
Dressage competition 1	Friday	21/04/2023	09.00 a.m.
Marathon competition 2	Sunday	23/04/2023	approx. 12.00 noon
Cones competition 3	Friday	21/04/2023	02.00 p.m.
Combined competition 4	Sunday	23/04/2023	afternoon
• CAI2*-H1	Day	Date	Time
Opening of stables	Thursday	20/04/2023	08.00 a.m.
• 1 <sup>st</sup> Horse Inspection: <u>All horses taking part at</u> <u>this event must be present during the first horse</u> <u>inspection, unless unable to do so due to "force majeure"</u>	Thursday	20/04/2023	06.00 p.m.
Declaration of Starters	Thursday	20/04/2023	1 hour after horse inspection
Dressage competition 5	Friday	21/04/2023	approx. 10.30 a.m.
Marathon competition 6	Sunday	23/04/2023	approx. 01.00 p.m.
Cones competition 7	Friday	21/04/2023	03.00 p.m.
Combined competition 8	Sunday	23/04/2023	afternoon
• CAI3*-P1	Day	Date	Time
Opening of stables	Thursday	20/04/2023	08.00 a.m.
• 1 <sup>st</sup> Horse Inspection: <u>All horses taking part at</u> <u>this event must be present during the first horse</u> <u>inspection, unless unable to do so due to "force majeure"</u>	Thursday	20/04/2023	06.00 p.m.
Declaration of Starters	Thursday	20/04/2023	1 hour after horse inspection
Dressage competition 9	Friday	21/04/2023	approx. 01.00 p.m.
Marathon competition 10	Sunday	23/04/2023	approx. 02.00 p.m.
Cones competition 11	Saturday	22/04/2023	approx. 06.00 p.m.
Combined competition 12	Sunday	23/04/2023	afternoon



• CAI3*-H1	Day	Date	Time	
Opening of stables	Thursday	20/04/2023	08.00 a.m.	
• 1 <sup>st</sup> Horse Inspection: <u>All horses taking part at</u> <u>this event must be present during the first horse</u> <u>inspection, unless unable to do so due to "force majeure"</u>	Thursday	20/04/2023	06.00 p.m.	
Declaration of Starters	Thursday	20/04/2023	1 hour after horse inspection	
Dressage competition 13	Friday	21/04/2023	approx. 03.00 p.m.	
Marathon competition 14	Sunday	23/04/2023	approx. 03.00 p.m.	
Cones competition 15	Saturday	22/04/2023	approx. 07.00 p.m.	
Combined competition 16	Sunday	23/04/2023	afternoon	
In case of a high number of entries the OC reserves the right to alter the starting times of the Dressage competitions or to shift the order of the Dressage competitions or the day of dressage onto Thursday.				



## **IX. COMPETITION DETAIL**

#### **1. FORMAT OF COMPETITIONS**

#### International Competitions must not start before 8:00 h and should not finish after 23:00 h unless otherwise approved by the FEL.

CAI2* - two days	Format 3	Format 4
Please check the box	$\boxtimes$	
Day 1	Dressage & Cones	Combined Marathon
Day 2	Marathon	Combined Marathon

CAI3*	Format 1	Format 2
Please check the box		$\boxtimes$
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

#### 2. PRIZE MONEY

TOTAL PRIZE MONEY	EUR	CHF
CAI2*-P1, H1	2.400	./.
CAI3*-P1, H1		

#### Breakdown of prize money – <u>Combined Competition</u>

PRIZE MON	IEY	EUR	EUR		CHF		
CAI2*-P1,H1 CAI3*-P1,H1		pro 600	pro 600.00		./.		
Class	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> pl	ace	5 <sup>th</sup> place	Others
CAI2*-P1	180	150	120	70		50	30
CAI2*-H1	180	150	120	70		50	30
CAI3*-P1	180	150	120	70		50	30
CAI3*-H1	180	150	120	70		50	30

### **GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award –	./.
Best foreign athlete -	./.
Best home athlete –	./.
Team awards –	./.

#### **PRIZE - CLASSIFICATION**

The value of the  $1^{st}$  prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

#### Applicable government tax to be deducted from Prize Money: see below

#### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This

# includes government taxes. If it is necessary for Organisers to deduct such taxes, they <u>must</u> provide participants with an official form indicating the amount of tax deducted.

#### Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0.82 % on the prize money or 5.5 % on the amount of tax deduction) on amounts above 250 EUR.Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

# The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

### **IMPORTANT**

<u>The total amount of prize money shown for each Competition in the schedule must be</u> <u>distributed</u>. (FEI General Regulations articles 127 and 128)

**FEI** DRIVING

#### 3. "DRESSAGE" - COMPETITION

#### Please find the applicable Dressage tests here.

#### Dressage Test:

Event	Dressage Test
CAI2*-P1	Test 2*HP1
CAI2*-H1	Test 2*HP1
CAI3*-P1	Test 3*HP1
CAI3*-H1	Test 3*HP1

#### 4. "MARATHON" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Option 1:	Distance	Pace	Average Speed
Section A*	5000 - 6000	Free	Ponies 11 Horses 12
Section B	5000 - 6000	Free	Ponies 13 Horses 14
Cool Down Area	800 - 1000	Free	N/A

#### 5. "CONES" - COMPETITION

#### This competition will be in accordance with FEI Driving Rules

#### **Type of Competition**

*Fault	Competition	acc.	to	Art.	976	(acc.	to	$\square$
penalti	es and time, v	vithou	t juı	mp-of	f)			

\*The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: ./.

### 6. "FINAL CLASSIFICATION"

# This competition will be in accordance with FEI Driving Rules

Competition No	Event	The Final Classification is determined by adding together the penalties received in each Competition
4	CAI2*-P1	1,2,3
8	CAI2*-H1	5,6,7
12	CAI3*-P1	9,10,11
16	CAI3*-H1	13,14,15

**FEI** DRIVING

### X. FACILITIES OFFERED

#### **1. ATHLETES**

#### **Accommodation**

A list with hotels will be made available on request. Athletes have to book and pay their hotel rooms themselves.

#### <u>Meals</u>

Meals will be available on the show grounds at the expense of Athletes.

#### 2. GROOMS

#### **Accommodation**

Accommodation will be at the cost of Athletes.

#### <u>Meals</u>

A Meals will be available on the show grounds at the expense of Athletes.

**NB**. Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

# XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

#### 1. DRAW

Time, date and location: Unless stated otherwise in the definite timetable, the draw will take place approx. 15 minutes after closing time of declarations in the show office. The draw will be acc. to Article 948.1: Starting order for the first Competition: The starting order will be a physical draw, held in the presence of the President of the Ground Jury and open to Athletes. Starting Order for the second and third Competitions:

The Athletes will go in reverse order of the results in the previous Competition(s).

# 2. COMPETITION ARENA(S)

2.	COMPETITION ARENA(S)	
	First Dressage Arena	
	Length: 80 m	Width: 40 m
	Type of Footing : Grass	
	CONES ARENA	
	Length: 120 m	Width: 80 m
	Type of Footing : Grass	
3.	PRACTICE ARENA(S) DRESSAGE ARENA	
	Length: 70 m	Width: 50 m
	Type of Footing : Grass	
	CONES ARENA	
	Length: 70 m	Width: 50 m
	Type of Footing : Grass	

### 4. STABLES

Size of boxes: at least 3 m x 3 m

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 20/04/2023 to 23/04/2023. The necessary number of boxes or sites for own stable tents have to be ordered with the entries – the order is binding. Only the assigned stables may be used. Forage, hay, shavings and straw must be brought along.

#### **5. TIMING DEVICE**

Name of Manufacturer:	Tag Heuer
Model:	CP540
FEI Report number:	22010028A

#### 6. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (*The list of certified Service Providers is available here:* <u>https://inside.fei.org/fei/your-role/it-services/it-providers/list</u>)</u>

#### NO 🖂

Name of the Company:C-D-R-F Turnierdienst BrinkmannFEI Certified Service Provider ID number:./.

#### **Contact person at event**

Name: Helmut Brinkmann FEI ID number: (10116719) Contact email: hel.bri@t-online.de

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

#### 7. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

**YES** ⊠ Name of the Company: Turnierorganisation Schlömer

### **Contact person**

Name:Falk SchlömerFEI ID number:10122930Contact email :info@turnierorg.deActivity/Function:Timing(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

NO 🗌

#### 8. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is allowed. The ceremony will be done  $\boxtimes$  on the Carriages /  $\boxtimes$  on foot

# 

#### 9. ADVERTISING ON ATHLETES AND HORSES

Advertising on Athletes/Grooms/Carriages must comply with Art 941 of the FEI Driving Rules and Art 135 of the FEI General Regulations.

The Chief Steward will check that the turnouts comply with these Articles.

#### **10.TICKETING**

Are you selling ticket for spectator to attend your event: Yes  $\ \square$  No  $\ \boxtimes$ 

#### **11.BETTING**

Betting will be authorised by the Organiser: Yes  $\Box$  No  $\boxtimes$ 

#### **12.TRANSPORT REIMBURSMENT HORSES/PONIES**

Transport expenses to be paid by the Athlete.

#### **13.WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

#### **14.LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Walking distance  $\boxtimes$ Organiser Shuttle Service will not be available

#### **15.ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations						
Articles 1008-1	.009.					
NUMBER OF ACC	CREDITED PERSONS:					
Athlete:	1					
Partner:	1					
Groom:	2					
Horse Owner:	2 per horse acc. to FEI-Passport					

One groom per driver for Singles

One groom per driver for Pairs

Two grooms per driver for Four-in-Hands

### **16.LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes  $\ \boxtimes \$  No  $\ \square$ 

#### **17.SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <u>http://inside.fei.org/fei/your-role/organisers/handbook</u>

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#### XII. VETERINARY MATTERS

#### 1. CUSTOMS FORMALITIES

If no forwarding agent has been appointed: For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will not be taken over.

#### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

Required health tests and vaccinations: ./. Quarantine period: ./. Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. From 15<sup>th</sup> of October 2021 onwards the use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

## 3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

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- German Animal Welfare Act (Tierschutzgesetz): www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz): www.gesetze-im-internet.de/bundesrecht/amg\_1976/gesamt.pdf
- German Animal Health Act (Tiergesundheitsgesetz): www.gesetze-im-internet.de/tiergesg/TierGesG.pdf
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung): www.gesetze-im-internet.de/bundesrecht/tierschtrv 2009/gesamt.pdf
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung):
- www.gesetze-im-internet.de/bundesrecht/viehverkv\_2007/gesamt.pdf
- etc.

# 4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

# 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE 7.1 PASSPORTS. FEI General Regulations

# For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

#### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

The requirement for Horses to have been vaccinated 6 months and 21 days before arriving at an FEI event has been suspended until 1 April 2022. Horses must however be vaccinated to comply with the minimum equine influenza booster requirements.

#### 7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

#### 7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

# 7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

#### 8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII

### 8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### 8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1056

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <u>https://inside.fei.org/fei/cleansport/horses\_</u>for information and details.

# XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <u>http://inside.fei.org/content/anti-doping-rules</u>

## **XIV. ADDITIONAL INFORMATION**

#### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### 1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

#### 1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### 1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2. ATHLETES AND OWNERS**

#### 1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

#### 1.2.2. Additional Liability Information

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases the OC is liable for compelling legal liability acc. to the legal requirements.

#### **1.2.3.** Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

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#### 3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150 or equivalent, as mentioned in the FEI General Regulations: https://inside.fei.org/content/general-regs-statutes.

#### 4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### **5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

#### 6. ADDITIONAL INFORMATION FROM THE ORGANISER

#### **6.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

#### 6.2 TIMETABLE

The times stated under "VIII. TIMETABLE" are subject to alterations.

#### **6.3 FEI-PASSPORTS**

Horses entered in CIMs (CAI1\*/CAI2\*/CAIJ/CAIY/CAICh) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

#### 6.4 GERMAN ANIMAL WELFARE ACT

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

#### 6.5 DATA PROTECTION BASIC REGULATION

With the entry declaration the athlete agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event of the athlete for publications.

#### 6.6 DOGS

All dogs must be leashed and affixed to a human or stationary object on the whole show ground, in the stable area and on the Cross Country course. Violation of this rule

will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

# 6.7 INFORMATION ON COVID19

FEI: see Covid-19 Frequently Asked Questions (FAQs): https://inside.fei.org/fei/covid-19/faqs

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NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): https://www.pferd-aktuell.de/coronavirus

#### 6.8 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1

For all measures in place at the time of the Event, please refer to: https://inside.fei.org/fei/your-role/veterinarians/biosecurity-

movements/biosecurity/ehv-1.

# Minimum Age Limitation for Athletes and Grooms – Article 912:

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Senior Classes		Athlete Minimum Age	
Horses Four-in-Hand		18 years	
		16 years	
Horse Pairs		14 years	
Horse Single		,	
All Pony Classes		14 years	
Under 25 Classes		Athlete Minimum Age	
Horses Four-in-Hand		18-25 years	
Horse Pairs		16-25 years	
Horse Single		16-25 years	
All Pony Classes		16-25 years	
Juniors Classes		Athlete Minimum Age	
Horse Pairs		16-18 years	
Horse Single		14-18 years	
All Pony Classes		14-18 years	
Children Class		Athlete Minimum Age	
Single Pony		12-14 years	
Grooms	Minimum Age		
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older.		
	Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.		
Para Driving	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.		
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.		

#### Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CALLY	5 years old or over
CAI1*	
CAI2* and above	6 years old or over

# 

# XV. ANNEXES

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID <sup>1</sup> :	10116719	
Name*:	Brinkmann	
First Name*:	Helmut	
E-Mail*:	hel.bri@t-online.de	
Access Rights*:	Admin <sup>2</sup>	Consult <sup>3</sup>
Events <sup>4</sup> :	CAI2*-P1, CAI2*-H1, CAI3*-P1, CAI3*-H1	

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* Mandatory Fields

# 2. RESULTS

An online results interface is available to manage Driving results http://forms.fei.org

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <u>http://www.fei.org/fei/your-role/organisers/driving/results-forms</u>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): <u>Failure from OCs of International Events to provide</u> the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

<u>The FEI may request a copy of the official PDF result signed by the relevant Officials</u> <u>at the Event</u>

<u>All results must include FEI Passport Registration number of horses and FEI ID</u> <u>number of Athletes.</u>

THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST