

I. DENOMINATION OF THE EVENT

Venue: KEISPELT
Dates : 22/05/19 AU 26/05/2019 **NF:** LUX

Indoor: **Outdoor:**

EVENT CATEGORIES:

Seniors:

CAI2*-H4	<input checked="" type="checkbox"/>	CAI3*-H4	<input checked="" type="checkbox"/>
CAI2*-H2	<input checked="" type="checkbox"/>	CAI3*-H2	<input checked="" type="checkbox"/>
CAI2*-H1	<input checked="" type="checkbox"/>	CAI3*-H1	<input checked="" type="checkbox"/>
CAI2*-P4	<input checked="" type="checkbox"/>	CAI3*-P4	<input checked="" type="checkbox"/>
CAI2*-P2	<input checked="" type="checkbox"/>	CAI3*-P2	<input checked="" type="checkbox"/>
CAI2*-P1	<input checked="" type="checkbox"/>	CAI3*-P1	<input checked="" type="checkbox"/>

Young Drivers:

CAIY1*-H4	<input checked="" type="checkbox"/>	CAIY2*-H4	<input checked="" type="checkbox"/>
CAIY1*-H2	<input checked="" type="checkbox"/>	CAIY2*-H2	<input checked="" type="checkbox"/>
CAIY1*-H1	<input checked="" type="checkbox"/>	CAIY2*-H1	<input checked="" type="checkbox"/>
CAIY1*-P4	<input checked="" type="checkbox"/>	CAIY2*-P4	<input checked="" type="checkbox"/>
CAIY1*-P2	<input checked="" type="checkbox"/>	CAIY2*-P2	<input checked="" type="checkbox"/>
CAIY1*-P1	<input checked="" type="checkbox"/>	CAIY2*-P1	<input checked="" type="checkbox"/>

Juniors:

CAIJ1*-H2	<input checked="" type="checkbox"/>	CAIJ2*-H2	<input checked="" type="checkbox"/>
CAIJ1*-H1	<input checked="" type="checkbox"/>	CAIJ2*-H1	<input checked="" type="checkbox"/>
CAIJ1*-P4	<input checked="" type="checkbox"/>	CAIJ2*-P4	<input checked="" type="checkbox"/>
CAIJ1*-P2	<input checked="" type="checkbox"/>	CAIJ2*-P2	<input checked="" type="checkbox"/>
CAIJ1*-P1	<input checked="" type="checkbox"/>	CAIJ2*-P1	<input checked="" type="checkbox"/>

Children:

CAICh1*-P1	<input checked="" type="checkbox"/>	CAICh2*-P1	<input checked="" type="checkbox"/>
------------	-------------------------------------	------------	-------------------------------------

Young Horses:

CAI-YH1 5yo	<input checked="" type="checkbox"/>	CAI-YH1 6yo	<input checked="" type="checkbox"/>	CAI-YH1 7yo	<input checked="" type="checkbox"/>
-------------	-------------------------------------	-------------	-------------------------------------	-------------	-------------------------------------

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 20 November 2018
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2019
- FEI Veterinary Regulations, 14th, effective 1 January 2018, updates effective 1st January 2019
- **The FEI Rules for Driving Events and its Annexes, 11th edition effective 1st January 2014, updates effective 1st January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

.....
THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 20.02.2019



Signature:
Manuel Bandeira de Mello
FEI Director Endurance & Driving

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT	1
II.	GENERAL CONDITIONS	2
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	4
IV.	GENERAL INFORMATION	5
1.	ORGANISER.....	5
2.	ORGANISING COMMITTEE	5
3.	EVENT DIRECTOR.....	5
V.	OFFICIALS	6
VI.	INVITATIONS	7
4.	GENERAL	7
VII.	ENTRIES	7
1.	ENTRY DATES AND ENTRY FEES	7
2.	NO-SHOWS/LATE WITHDRAWALS:	8
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:	9
VIII.	TIMETABLE	10
IX.	COMPETITION DETAIL	10
1.	TYPE OF COMPETITIONS	10
2.	PRIZE MONEY	11
3.	"DRESSAGE"- COMPETITION	13
4.	"MARATHON" - COMPETITION	13
5.	"CONES"- COMPETITION	13
X.	FACILITIES OFFERED	14
1.	ATHLETES	14
2.	GROOMS	14
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS	14
1.	DRAW	14
2.	COMPETITION ARENA(S).....	14
3.	PRACTICE ARENA(S).....	15
4.	STABLES	15
5.	TIMING DEVICE	15
6.	SCORING/TIMING PROVIDER.....	15
7.	PRIZE GIVING CEREMONY	15
8.	ADVERTISING ON ATHLETES AND HORSES	16
9.	TICKETING	16
10.	BETTING	16
11.	TRANSPORT REIMBURSEMENT HORSES/PONIES	16
12.	WELCOME	16
13.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS	16
14.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	16
15.	LORRY / CARAVAN FACILITIES	17
16.	SUSTAINABILITY.....	17
XII.	VETERINARY MATTERS	18
1.	CUSTOMS FORMALITIES	18
2.	HEALTH REQUIREMENTS	18
3.	NATIONAL REQUIREMENTS	18
4.	PONIES	18
5.	INJURY SURVEILLANCE	18
6.	TRANSPORT OF HORSES	19
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	19
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME	20
XIII.	HUMAN ANTI-DOPING	21
XIV.	ADDITIONAL INFORMATION	21
1.	INSURANCES AND NATIONAL REQUIREMENTS	21
2.	PROTESTS/APEALS	22
3.	DISPUTES	22
4.	MODIFICATION TO SCHEDULE	22
5.	ADDITIONAL INFORMATION FROM THE ORGANISER	22
XV.	ANNEXES	24
1.	FEI ENTRY SYSTEM.....	24
2.	RESULTS.....	25

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: LUXEMBOURG DRIVING ASSOCIATION
Address: 85 RUE DE KEHLEN L-8295 KEISPELT
Telephone: +352 691 640 317
Email: luxdrivass@gmail.com
Website:

Contact Details Show Ground:

Address: UM SCHAAR KEISPELT
Telephone: +352 691 640 317
GPS Coordinates: 6°3'36'' E 49°40'44'' N

Accessibility details (directions by road, nearest airport / train station):

AIRPORT LUXEMBOURG about 20 km from KEISPELT

TRAIN STATION LUXEMBOURG ABOUT 20 km from KEISPELT

2. ORGANISING COMMITTEE

Honorary President:
President of the Event: MARC THEISEN
Show Secretary:
Press Officer:

3. EVENT DIRECTOR

Name: MARC THEISEN
Address: 85 RUE DE KEHLEN L-8295 KEISPELT
Telephone:
Mobile: +352 691 640 317
Email: marcthei@pt.lu

FEI APPROVED SCHEDULE
Keispelt (LUX) 22-26.05.2019



V. OFFICIALS

* **Compulsory**

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile *Compulsory
1	Ground Jury	Ground Jury President	10049614	TURBE ANNE-MARIE	FR	4	anne-marie.turbe@wanadoo.fr +33 681 115 779
		Ground Jury Member	10149579	VAN ROON AD	NED	2	avr@kabelfoon.nl +31 651 355 168
		Ground Jury Member	10049315	WANNENWETSCH REINER	GER	4	reiner.wannenwetsch@live.de +49 173 575 7733
		Ground Jury Member	10006198	SCHENK BEAT	SUI	2	+41 794 078 453
2	Foreign Judge	Foreign Judge	10051140	COUNSELL ANDREW	GBR	4	andrew.counsell@hotmail.com
3	Technical Delegate	Technical Delegate	10066985	LANE JEANNIE	GBR	3	jeannielanedriving@yahoo.co.uk
4	Assistant Technical Delegate	Assistant Technical Delegate					
5	Course Designer	Course Designer	10116662	SEIDEL KURT	AUT	3	kurt@seidl-software.com +43 650 203 9760
6	Assistant Course Designer	Assistant Course Designer	10052861	TALTS HILLAR	EST	2	
7	Appeal Committee	Appeal Committee President					
		Appeal Committee Member					
		Appeal Committee Member					
8	Chief Steward	Chief Steward	10094110	STEWART CATHERINE	GBR	2	katy_stewart@btinternet.com +44 777 365 5840
9	Assistant Stewards	Assistant Steward	10090346	PRUUAL INGRID	EST	NAT	
		Assistant Steward	10142139	MAJORE MADASA	LAT	NAT	
		Assistant Steward	10178038	LEGG JEFF	USA	1	
		Assistant Steward					
10	FEI Veterinary Delegate	FEI Veterinary Delegate	10048983	HENNAU JEAN-ELIE	BEL		jehennau@hotmail.com
	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President					
		Assistant FEI Delegate					
		Assistant FEI Delegate					
11	Veterinary Service Manager (VSM) Treating Veterinarian (PTV)	Veterinary Service Manager	10052184	RENCK MICHAEL	LUX		+352 691 142 601
		Permitted Treating Veterinarian	10052184	RENCK MICHAEL	LUX		+352 691 142 601
12	Doctor / Medical Service	Doctor / Medical Service		DR WEBER CLAUDE	LUX		+352 661 133 339
13	Farrier	Farrier		HENKES MATHIAS	LUX		+49 172 213 3505
14	NF Delegate	NF Delegate (if applicable)					

VI. INVITATIONS

4. GENERAL

NFs invited (mandatory for CAI2* and above)	UNLIMITED
Number of home drivers	UNLIMITED
Number of foreign drivers	UNLIMITED
Number of horses/ponies per driver	1 FOR H1 - P1 3 FOR H2 - P2 5 FOR H4 - P4
Number of start per driver, per category	2

Competitors are invited by the Organizing Committee through their NF

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND ENTRY FEES

Deadlines for Entries

Entries have to be in accordance with article 916 of the Driving rules and 116 of the General regulations

Definite entries:	10/04/2019
Last date for substitutions: (one hour prior the Horse Inspection) <i>Substitutions have to be in accordance with article 946.1.1 of the Driving rules</i>	Date :22/05/2019 Time :09:00

LIST OF COMPULSORY FEES:

• Entry Fee per Turnout	
Single	130
Pairs	140
Four-in-hand	140
• Stabling fee per horse/pony	110

VAT:	N/A
-------------	------------

• EADCMP Fee:	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Lower Level Events (CIMs) CHF 18 for Driving per turnout per event (For definition of CIMs see Appendix E of the FEI General Regulations)</i>	
<i>Higher Level Events CHF 25 for Driving per turnout per event (All other events not defined as CIMs)</i>	

Details entry procedure fee / Payment:	BY BANK TRANSFER
LUXEMBOURG DRIVING ASSOCIATION IBAN : LU43 0090 0000 0465 9496 BIC : CCRALULL PLEASE !!! Send receipt 3 WEEKS PRIOR TO EVENT by email to: luxdrivass@gmail.com	

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

CANCELLATIONS OF ENTRIES MADE BEFORE 10/04/2019 : NO PENALTY CANCELLATIONS OF ENTRY MADE AFTER 10/04/2019 : THE FEE FOR THE AMOUNT OF BOXES RESERVED AND THE ENTRY FEE WILL BE CHARGED TO THE NF

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the Organiser.

Electricity for boxes (upon request):	40 €
Manure disposal (maximum € 40 per horse per Event):	
Health/customs-related documents for Horses if applicable:	
Hay:	DAY PRICE
Straw:	DAY PRICE
Shavings:	DAY PRICE
Other (please specify):	
EADCMP FEE	25 € OR 18 €
ADDITIONAL CARAVAN / MOBILHOME	150 €
TACK BOX	100 €
CAMPING PARKING ELECTRICITY	150 €

Lorry/Caravan:

Power supply:	provided by the OC <input type="checkbox"/>	Not provided by the OC <input checked="" type="checkbox"/>	Price: Euros 40
Water supply:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price:
Sanitary facilities:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price:
Catering facilities:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price: As Menu

All aforementioned amounts are including VAT

VAT number of the Organiser	N/A
-----------------------------	-----

VIII. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	TUESDAY	21/05/2019	10:00
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	WEDNESDAY	22/05/2019	10:00
• Declaration of Starters in the event tent	WEDNESDAY	22/05/2019	18:00
• Dressage competition	THURSDAY	23/05/2019	TBC
• Dressage competition	FRIDAY	24/05/2019	TBC
• Marathon	SUNDAY	26/05/2019	TBC
• Cones competition	SATURDAY	25/05/2019	TBC

IX. COMPETITION DETAIL

1. TYPE OF COMPETITIONS

International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.

CAI1* - two days	Format 1	Format 2
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage Or Cones
Day 2	Cones	Combined Marathon Or Cones

CAI2* - three days	Format 1	Format 2
Please check the box	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

CAI3*	Format 1	Format 2
Please check the box	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

2. PRIZE MONEY

TOTAL PRIZE MONEY	EUR	CHF
	4920	

Breakdown of prize money – Dressage Competition

PRIZE MONEY		EUR				CHF
		1080				
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	Others
CAI3* - 1P	60	40	20	10	10	
CAI3* - 1H	60	40	20	10	10	
CAI3* - 2P	70	50	30	20	10	
CAI3* - 2H	70	50	30	20	10	
CAI3* - 4P	80	60	40	30	10	
CAI3* - 4H	80	60	40	30	10	

Breakdown of prize money – Marathon Competition

PRIZE MONEY		EUR				CHF
		1080				
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	Others
CAI3* - 1P	60	40	20	10	10	
CAI3* - 1H	60	40	20	10	10	
CAI3* - 2P	70	50	30	20	10	
CAI3* - 2H	70	50	30	20	10	
CAI3* - 4P	80	60	40	30	10	
CAI3* - 4H	80	60	40	30	10	

Breakdown of prize money – Cones Competition

PRIZE MONEY		EUR				CHF
		1080				
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	Others
CAI3* - 1P	60	40	20	10	10	
CAI3* - 1H	60	40	20	10	10	
CAI3* - 2P	70	50	30	20	10	
CAI3* - 2H	70	50	30	20	10	
CAI3* - 4P	80	60	40	30	10	
CAI3* - 4H	80	60	40	30	10	

Breakdown of prize money – Combined Competition

PRIZE MONEY		EUR				CHF
		1680				
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	Others
CAI3* - 1P	80	50	30	10	10	
CAI3* - 1H	80	50	30	10	10	
CAI3* - 2P	100	70	50	30	30	
CAI3* - 2H	100	70	50	30	30	
CAI3* - 4P	120	90	70	50	50	
CAI3* - 4H	120	90	70	50	50	

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

PRIZE - CLASSIFICATION

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

Applicable government tax to be deducted from Prize Money: NONE %

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

THE PRIZE MONEY WILL BE SENT TO THE BANK ACCOUNT SUPPLIED BY EACH ATHLETE

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

3. "DRESSAGE"- COMPETITION

This competition will be in accordance with FEI Driving Rules

Dressage Test:

Event	Dressage Test	Event	Dressage Test
CAI3* - 1P	3*B HP1	CAI2* - 1P	3*B HP1
CAI3* - 1H	3*B HP1	CAI2* - H1	3*B HP1
CAI3* - 2P	3*B HP2	CAI2* - P2	3*B HP2
CAI3* - 2H	3*B HP2	CAI2* - H2	3*B HP2
CAI3* - 4P	3*B HP4	CAI2* - P4	3*B HP4
CAI3* - 4H	3*B HP4	CAI2* - H4	3*B HP4

4. "MARATHON" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Option 1:	Distance	Pace	Average Speed
Section A*	5800	Free	HORSE 15 PONY 14
Transfer	800	Free	
Section B	7500	Free	HORSE 14 PONY 13

*Alternative option to phase A, Controlled Warm-up

Please indicate which option will be used:

- Controlled Warm-p
 Section A

Indicate the number of obstacles in Section B(per category): CAI3* : 7 CAI2* : 6

.....

5. "CONES"- COMPETITION

This competition will be in accordance with FEI Driving Rules

Type of Competition

*Fault Competition	<input checked="" type="checkbox"/>
Time Competition	<input type="checkbox"/>
Competition in two phases	<input type="checkbox"/>
Competition with Wining Round	<input type="checkbox"/>

*The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: NONE SPECIAL OBSTACLE

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel:

Address:

Telephone:

At the expense of: The Organiser or Athletes

Accommodated (bed and breakfast) from _____ to _____

Meals

At the expense of: The Organiser or Athletes

Meals provided from 21/05 to 26/05 Meals will be available on the show grounds the Athletes own expense

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser Athletes
from 21/05 to 26/05.

Meals

At the expense of: The Organiser or Athletes

Meals provided from 21/05 to 26/05 Meals will be available on the show grounds the Athletes own expense .

NB. Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. DRAW

Time, date and location: 21/05/19 09:00 OFFICE BRINKMANN
TURNIERSERVICE COMPETITION ARENA(S)

DRESSAGE ARENA

Length: 100 m Width: 40 m

Type of Footing :GRASS

CONES ARENA

Length: 120 m Width: 70 m

Type of Footing :GRASS

7. ADVERTISING ON ATHLETES AND HORSES

Advertising in Dressage and ConesCompetition: The competitors are: authorised not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the carriage in accordance with art. 135 of the General Regulations and Art. 941.1.

Advertising in Marathon Competition: The competitors are: authorised not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with art. 135 of the General Regulations and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

8. TICKETING

Are you selling ticket for spectator to attend your event: Yes No

Name of your ticketing provider:

Web address to buy ticket:

9. BETTING

Betting will be authorised by the Organiser: Yes No

10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:
The Organiser at _____ per km.

The Athlete

11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete

Taxi to be paid by the Organiser / the Athlete

If paid by Athlete approximate cost per round trip:

Other: 3 km

13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

**Entry right to the stable area according to FEI Veterinary Regulations
Articles 1008-1009.**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 3

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

One groom per driver for Singles

One groom per driver for Pairs

Two grooms per driver for Four-in-Hands

14.LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes No

PARK WHERE DIRECTED.

15.SUSTAINABILITY

“Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: PFERDEKLINIK ST GEORG
Address: METTERNICHSTRASSE 9 TRIER
Telephone: +49 651 994 91 40
Email: info@equinclinic-trier.de
Opening hours: 24 - 24 HOURS

Space for organiser to include details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

Square for OC to include reference to National Laws when necessary

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

DOGS ON THE LEASH AT ALL TIMES, NO MOTORIZED VEHICLES ON THE TOURNAMENT; EXCEPT WITH PRIOR APPROVAL OF THE OC.

- National Rules
- Dogs
- Vehicles

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes		Athlete Minimum Age
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
Young Drivers Classes		Athlete Minimum Age
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
Juniors Classes		Athlete Minimum Age
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
Children Class		Athlete Minimum Age
Single Pony		12-14 years
Grooms		Minimum Age
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CAI1*	5 years old or over
CAI2* and above	6 years old or over

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10043526
Name*: THEISEN
First Name*: MARC
E-Mail*: marcthei@pt.lu
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10116719
Name*: BRINKMANN
First Name*: HELMUT
E-Mail*: hel.bri@t-online.de
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10066985
Name*: LANE
First Name*: JEANNIE
E-Mail*: jeannielanedriving@yahoo.co.uk
Access Rights*: Admin² Consult³

Events⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**